



July 21st 2026

TORs for: Developing a stakeholder engagement and influence strategy for ADEFO

1.0 Background:

1.1 ADEFO Platform is engaged in implementing development initiatives through multi-stakeholder partnerships involving civil society organizations, local governments, private sector actors, research and academic institutions, and development partners. As ADEFO expands its scope, scale, and complexity of programming, there is a need for a **comprehensive strategy on stakeholder engagement** that properly details to identify, mobilize, and engage key actors. Through the lead partner Soroti Catholic Diocese Integrated Development Organization (SOCADIDO), ADEFO has received funding from Sign of Hope (SoH) to implement a 48-months' (01.11.2025 – 31.10.2029) Project titled **MAP – Promoting sustainable agriculture and value chains among small-holder farmers in Teso, eastern Uganda.**

The project is located 5 districts and 1 city covering 10 Sub-counties and 4 wards. These include: Magoro and Getom Sub-counties in Katakwi district, Alito and Akoromit Sub-counties in Kapelebyong district, Kobuin and Mukura Sub-counties in Ngora district, Ocokican and Awaliwal Sub-counties in Soroti district, Alwa and Aperkira Sub-counties in Kaberamaido district, and Agama, Amen, Aloet and Opuyo wards in Soroti city.

The project targets 3,600 farmer households and aims at Improvement of the socio-economic situation of smallholder farmers in the Teso region through strengthened, inclusive and sustainable agricultural value chains, supported by a functional multi-stakeholder partnership (MAP) platform that strengthens coordination, innovation and ownership by 2029.

1.2 SOCADIDO is seeking the services of consultant to develop a clear and comprehensive stakeholder engagement and influence strategy for ADEFO platform. The stakeholder engagement and influence strategy is to engage key actors, who are critical to strengthening agricultural value chains and supporting the ADEFO platform - but are unable to make a long-term commitment to the ADEFO platform. This process will be undertaken to further strengthen agricultural value chains for smallholder farmers, improve the position of women in particular. It will also define the roles, responsibilities, and milestones for implementation of the Teso Master Plan.

2.0 Project Results:

2.1 Impact: Improvement of the socio-economic situation of smallholder farmers in the Teso region through strengthened, inclusive and sustainable agricultural value chains, supported by a functional multi-stakeholder partnership (MAP) platform that strengthens coordination, innovation and ownership.

2.2 Objective:

To develop a clear and comprehensive stakeholder engagement and influence strategy that will support the full implementation of the Teso Master Plan, further strengthen agricultural value chains for smallholder farmers, improve the position of women in particular, and the long-term operational sustainability of the ADEFO platform.

2.3 Key deliverables:

The different outputs as per this project activity is to ensure that: -

- ✓ An inception report detailing a clear methodology for the assignment.
- ✓ A stakeholder map and analysis of actors for the implementation of the Teso Master Plan, strengthen agricultural value chains for smallholder farmers, and improve the position of women in particular.
- ✓ ADEFO stakeholder engagement and influence strategy developed and approved by the core group, extended group and other relevant stakeholders.
- ✓ An approved action plan for the implementation of the stakeholder engagement and influence strategy for ADEFO platform.
- ✓ A process report for the entire consultancy.

3.0 The activity scope:

The activity shall be conducted for the core and the extended/broader group members across the 6 project sites (5 districts and 1 city). The activity will consider 9 members of core group and 19 broader members implementing ADEFO–MAP2 project.

4.0 Methodology:

The activity will be implemented through a participatory and consultative methodology that begins with a three-day workshop involving core and extended group members, the secretariat staff. Other aspects of the assignment methodology are expected to be illustrated in the technical proposal by the consultant.

5.0 Required of the consultant:

Documents: The Applicant shall, in particular ensure to attach the following:

5.1 Technical Proposal

- a) Profile of the consultant (max 1 page) explaining why they are the most suitable for the assignment.
- b) Relevant Experience (max 2 page).
- c) Recent duly signed curriculum Vitae of proposed personnel for the assignment.

- d) A technical proposal with a detailed methodology and conceptual framework with expected deliverable, i.e. timeline to get the documents ready for ratification (2-3 pages).
- e) Valid tax clearance certificate in case of a company.

5.2 Financial proposal

The financial proposal shall specify a total sum amount, with a breakdown of costs for fees and travels.

6.0 Required expertise and qualifications:

- A minimum of a Bachelor's degree in the field of development work or any other related field.
- A verifiable experience demonstrated in undertaking related assignments.
- Demonstrated experiences and skills in facilitating stakeholder/working group /consultations.

7.0 Criteria for Selection of the Best Offer:

The evaluation of the consultant will be based on Combined Scoring method; where the technical is 70% weight-age and financial offer will be given 30% weight-age. Only a consultant meeting a minimum of 50 points under technical evaluation will be considered for the financial evaluation.

Criteria	Weight	Maximum points
Technical (70 %)		
Demonstrated knowledge on developing stakeholder engagement and influence strategies.	15	15
Experience and skills in conducting research and documentation, especially in the field of strengthening value chains, gender inclusion and participation and organizational development.	25	25
Demonstrated experience and skills in facilitation/ consultation and coordination skills among relevant stakeholders	15	15
Methodology, activities, work plan, experience and skills etc.	15	15
Financial (30 %)	30	30
Total (100%)	100	100

8.0 Duration:

The assignment is required to be complete within 10 working days after contract signing including inception, preparation, fieldwork. Once developed, the validation of the strategy shall be through community barazas, dialogues with local leaders, ADEFO's Thematic Working Groups, government and private sector.

9.0 Reporting:

A comprehensive report shall be submitted to the SOCADIDO director within 5 days after activity implementation. The report should be easily understood and conceptualized by the ADEFO platform members.

10.0 Submission of Bids:

The consultant is required to submit a technical and financial proposal for developing a stakeholder engagement and influence strategy for ADEFO platform to the Diocesan Development Coordinator, Soroti Catholic Diocese Integrated Development Organization by **July 28th 2026**.